

## Board of Directors Meeting

November 13, 2011

MCCOOR

Members attending: Jan, Delane, Joe, Vera, Kathleen, Jeff. Nick was absent. Others attending: Ann W., Sandra D., David B., Nan M., Randy B., Gale, Marilyn R., and Terry.

1) The Board meeting opened with Pastor Jeff leading in prayer.

2) Routine Business

a) The October board meeting minutes were not available for review, nor were the Congregational Meeting minutes available.

b) Jeff has tendered his resignation effective 4/29/12. Elder Ken Martin has been informed and wanted to know how quickly we needed assistance. Once he receives everyone's email addresses he will be contacting board members.

c) Financial report – all bills are paid and up-to-date. Anticipate meeting our budget this month. Complete financial report available on-line.

d) Committee reports:

1) Building and Grounds – need suggestions for new chair – Jan to contact Leo and Sharla regarding possible interest in chairing this committee – Gale to send Jan Leo's phone number.

2) Worship Team – identified current members – looking for possibilities among other members to chair. It was suggested that greeters fulfill usher responsibilities in the future. Other members to be contacted: Kay Tremaine, Steve Bisso, Annette Bridges.

3) Outreach – World Aid's/Christmas Drive – both projects are on track -- teams are assembled.

4) Fellowship -- Randy is going to start selling tickets next week (\$10) – party is scheduled for December 10, same time and place as last year. Location is paid for – just need to get food, supplies and decorations from ticket sales. Randy and Nick are serving Thanksgiving dinner at the church on Thanksgiving day to anyone that wants to attend.

5) Congregational Care – meeting on Dec. 11<sup>th</sup> – will finalize Christmas week, sent out letter for approval, have purchased stationary and envelopes, will need to purchase \$160 in postage.

6) Stewardship – have 8 people on the team – first meeting this Wednesday at 5:30 p.m. Will kick off campaign after the first of the year. Team members: David, Teri, Mary, Corey, Kevin, David Stepp, Jess Turner and Vera.

7) Ad Hoc – Next scheduled meeting is tomorrow night. Survey has been launched. Next stage is planning forums and working on planning the pastoral search.

**e) Board Duty for December:**

**December 4<sup>th</sup>: Delane and Kathleen; December 11<sup>th</sup>: Vera and Joe F.; December 18<sup>th</sup>: Delane and Nick; December 25<sup>th</sup>: Vera and Jan**

3) New Business

- a) Training for new BOD members – Kathleen will get with Ann W.
- b) Transition for new BOD members – new members to get keys from Gale and sign for them.
- c) Select moderator – new moderator will be selected in January
- d) Establish credit card account for Gale – Office Depot card has been applied for, waiting for response
- e) Communications – Jan to write a summary of BOD meeting and send to Lisa to put on website
- f) Review of contracts – Kathleen made a motion to table this discussion until the December meeting when contracts are up for renewal – Joe seconded motion, motion carried.
- g) Evaluate methods to increase revenue/reduce costs – Randy and Vera will work together to put in motion a plan to rent building for weddings, etc. Rental agreement needs to be reviewed and updated. They will also come up with a plan to advertise availability with florists, caterers, etc. Randy to report at next meeting.

4) Items for Spring Congregational Meeting:

- A) BOD Term for Treasurer – Vera elected by acclamation last Spring – minutes need to be amended to reflect this. Next election should be Fall of 2012.
- B) Complete Window Policy – Delane has copy of draft – Joe and Delane to review paperwork and put on finishing touches/get current costs.
- C) Children’s Safety Policy – Kathleen and Ann to work on revising risk management policy (Delane to send draft out) and get it to Congregation for approval.
- D) Review church insurance policy – currently we have insurance on the building for \$979,000 with \$500 deductible, \$143,000 on interior. We have a \$2 million injury policy and \$1 million pastoral counseling policy.
- E) Apply for 501©3 status – no consensus was reached on this issue.

Jeff closed the meeting with prayer.